

# Requirements for admission

## Tokyo One Japanese Language School

Chiba

260-0013

Japan, Chiba city, Chuoku, Chuo 1-2-8

Tel: +8143-330-3300

Fax: +8143-330-3301

E-mail: [tokyo1.school@gmail.com](mailto:tokyo1.school@gmail.com)

<http://tokyo1-school.com>

## Introduction of Our School

Tokyo One Japanese Language School was established in October 2016 based at Chiba Main School, which is located in Chuo-ku, Chiba City. We also have 3 schools in Myanmar. Students from not only Asia such as Myanmar, Vietnam, China, Taiwan and Uzbekistan but also Europe such as Ukraine and France are enrolled, and we are making a small contribution to building good relations with countries around the world.

At our school, we are educating students to acquire the Japanese proficiency necessary for going on to university, graduate school and vocational school and getting a job at a Japanese company. We also provide practical Japanese language education and Japanese culture education to understand Japanese society and lead a peaceful social life. We have achieved good results with the goal of equipping students with the ability to go on to higher education in Japan and lead a fulfilling life in Japanese society.

## Introduction of School President and Principal

The School President is from Myanmar and has participated in international exchange and local activities in Chiba City for more than 20 years. She founded her school in Chiba City, which she loves and never stops, not only to educate students in Japanese, but also to let her directly experience the wonderful "hospitality culture" of Japan and to develop human resources with practical skills. She supports her students with all her might.

The principal had been involved in university education for over 30 years. In the meantime, there are dozens of international students he sent out as academic advisors. He had been studying Japanese with an international student who can hardly speak Japanese every morning. He uses his experience at the university to build a better educational environment for our school.

## Courses to be admitted and their application period

Courses	2 years course	1.9 years course	1.6 years course	1.3 years course
Enrollment period	April	July	October	January
Study period	2 years	1 year 9 months	1 year 6 months	1 year 3 months
Application period	9/1-10/31	1/1-2/29	3/1-4/30	7/1-8/31

- Graduation period is March
- Students are divided into groups according to placement tests

The guideline for class time required to improve Japanese proficiency (JLPT level) is as follows. Class hours are 200 hours in 3 months. Please consider the level at the time of admission and your target Japanese proficiency at the time of graduation, and use it as a reference when selecting a course.

N5⇒N4 200 hours; N4⇒N3 400 hours; N3⇒N2 400 hours; N2⇒N1 400 hours

## Application requirements

1. Applicants who have completed high school or higher education done in other countries than Japan

2. Applicants who can certify their solvency for study and living in Japan
3. Applicants who have Japanese language ability of JLPT N5 level or higher or have took Japanese course of 150 hours or more in a Japanese Language School.

(Only for applicants of 1.3 years course Japanese language ability of JLPT N4 level or higher or Japanese course of 360 hours or more is required.)

### **Application, admission decision, and visa acquisition**

1. Please send us a set of application forms (1, 2, 3 and 7.1 of the required documents given below).
2. We shall make a final decision of your admission based on the prepared materials and the interview. Once you receive the admission decision, please send all documents for the application shown below to us.
3. Once you receive a copy of “Certificate of Eligibility” from the Tokyo Immigration Bureau, please pay all expenses for the first one year to us.
4. As soon as it is confirmed that you has transferred the full amount required for enrollment, we shall send the original of “Certificate of Eligibility” and “Admission Permit” to you. Please obtain visa in the Japanese embassy or consulate.

### **Documents for application**

The certificates must be submitted in the original accompanied with the Japanese translation except for proper nouns. Please download the prescribed forms from our HP

1. Application for enrollment (prescribed form)
2. Personal History(CV) (prescribed form)
3. A letter giving the reason for entering Japan (the purpose of your desire to study the Japanese language and what you intend to do after completing the Japanese language course) (prescribed form)
4. Certificate of Education
  - 4.1 The last original certificate of degree or diploma earned  
(In case if you are still learning in a high school, you must submit a certificate of expected graduation)
  - 4.2 School marks (grades) from the last school
  - 4.3 Certificate of enrollment
5. Certificate of Japanese language learning

- 5.1 Certificate of enrollment from the Japanese language school
- 5.2 Certificate of JLPT (if you have any)
- 6. Certificate of employment (if you are employed)
- 7. Documents about the sponsor
  - 7.1 Financial Support Statement (prescribed form)
  - 7.2 Bank balance certificate and copy of bankbook of the sponsor
  - 7.3 Income certificate of the sponsor
  - 7.4 Certificate of employment of the sponsor
  - 7.5 Certificate that states relationship between you and the sponsor (birth certificate, copy of Family Register etc.). (In case if the sponsor is your father, mother, husband, wife etc.)
    - \* Please contact us if the sponsor is not your relatives.
- 8. Copy of a foreign passport (Make a copy of all the filled pages of a foreign passport.)
- 9. ID photo
  - 4 photos (40mm X 30 mm) (A photo should be taken within 3 months and without a hat on a white background. Write your name on the back of the photos.)
- 10. Other documents deemed necessary by the school

### School expenses

Content	First year	Second year			
		2 years course	1.9 years course	1.6 years course	1.3 years course
Administrative fee	¥ 20,000	-	-	-	-
Enrollment fee	¥ 60,000	-	-	-	-
Tuition fee	¥700,000	¥700,000	¥525,000	¥350,000	¥175,000
Other expenses	¥ 20,000	¥ 20,000	¥ 20,000	¥ 10,000	¥ 10,000
<b>Total</b>	<b>¥800,000</b>	<b>¥720,000</b>	<b>¥545,000</b>	<b>¥360,000</b>	<b>¥185,000</b>

Consumption tax included

- \*Tuition fee includes costs for school materials. Other expenses include costs for Insurance, medical check and JLPT.
- \* Tuition for the second year must be paid before the beginning of the next semester. School will inform students about the date of payment beforehand.
- \* About tuition refund:
  - If the “Certificate of Eligibility” has not been issued, please pay only the enrollment fee.

- If a “Certificate of Eligibility” is issued and you do not apply for a student visa or if your visa has not been issued at the embassy in your home country, you will be refunded except for the administrative fee and the enrollment fee. Please return the “admission permit” and “Certificate of Eligibility” to the school.
- Students who have obtained a student visa and declined enrollment before coming to Japan will receive a refund of the payment excluding the administrative fee and enrollment fee. Please return “admission permit” to our school.
- If you drop out of school midway, we will not refund the first 6 months regardless of the enrollment period. In that case, the tuition fees for the semester following the semester in which the notification of withdrawal was issued will be refunded.

## Dormitory

If you wish, we have dormitories near the school. They are equipped with WiFi environment, air conditioning, refrigerator, washing machine and microwave. Please pay a total of 240,000 yen including the dormitory fee for 6 months when you move into the dormitory. The breakdown is as follows. From the 7th month, you will only have to pay the dormitory fee for one month (30,000 yen) and the utility fee (own expense).

Particulars	Amount
Entrance fee	¥30,000
Cleaning fee	¥20,000
Rent for six months	¥180,000
Fee for a bedding set	¥10,000
<b>Total</b>	<b>¥240,000</b>

## Others

### 1. Part-time job

With the permission of the Immigration Bureau, you can work part-time within 28 hours a week as long as it does not interfere with your studies. For long vacations of 2 weeks or more, you can work part-time within 40 hours a week.

### 2. National Health Insurance

All international students enrolled in our school will join. If you take out this insurance, you will only have to pay 30% of your medical expenses.